



TO APPLY FOR CRBA & U.S. PASSPORT YOU MUST BRING THE FOLLOWING:



CHILD'S ETHIOPIAN CIVIL BIRTH CERTIFICATE

- Bring the original AND 2 Copies



FATHER'S PASSPORT AND ID

- Bring the original AND 2 copies of your passport (bio data and all other pages with Visas and entry/exit stamps)
- If the original document is not available, bring notarized or certified copy.
- If your ID is in any other language, get it translated to English.



CERTIFICATE OF NATURALIZATION

- Bring the original AND 1 copy
- If the original document is not available, bring notarized or certified copy.



MOTHER'S PASSPORT AND ID

- Bring the original AND 2 copies of your passport (bio data and all other pages with Visas and entry/exit stamps)
- If the original document is not available, bring notarized or certified copy.
- If your ID is in any other language, get it translated to English



STATEMENT OF CONSENT *(In case one of the parents is not physically present)*

- The absent parent must fill DS-3053 form OR
- Write a Power of Attorney with a text similar to the following:

"I ---- (absent parent's name) give my consent to --- (the applying parent's name) to process all documents necessary for the issuance of a U.S. Passport to my minor daughter / son --- (child's name), whose date of Birth is --- (child's date of Birth).

- The absent parent must take the DS-3053 or the Power of Attorney to a Notary Public and have it signed in the presence of the Notary Public.
- Bring to Consular Section the original document with the original signatures and Notary Public's stamps. **WE WILL NOT ACCEPT STATEMENTS OF CONSENT THAT HAVE BEEN FAXED, SCANNED, E-MAILED OR OTHERWISE COPIED.**



PARENTS' MARRIAGE CERTIFICATE

- Bring original AND 1 Copy



PARENTS' DIVORCE DECREE

- Bring original AND 1 Copy



EVIDENCE OF PARENTS' RELATIONSHIP

- Bring photographs, emails, letters ...



FORM DS-5507 AFFIDAVIT OF PARENT'S PHYSICAL PRESENCE IN THE UNITED STATES

- The parent transferring citizenship must fill the form and have it signed in the presence of Notary Public.
- Bring to Consular Section the original form with the original signatures and Notary Public's stamps. **WE WILL NOT ACCEPT AFFIDAVITS OF PARENTAGE THAT HAVE BEEN FAXED, SCANNED, E-MAILED OR OTHERWISE COPIED.**



FORM DS-11 Do not sign anywhere until requested to do so.



FORM DS-2029 Do not sign anywhere until requested to do so
THE FOLLOWING PERSONS MUST COME PERSONALLY TO CONSULAR SECTION

- Father
- Mother
- Child



FEES – paid in cash, we do not accept credit cards or personal checks

- Consular Report of Birth Abroad – \$100 or equivalent in Birr
- Passport for applicant under 16yrs - \$ 105 or equivalent in Birr
- Passport for applicant 16 yrs or older - \$110 or equivalent in Birr



PHOTOS OF THE CHILD



Bring **2** passport size color photos.

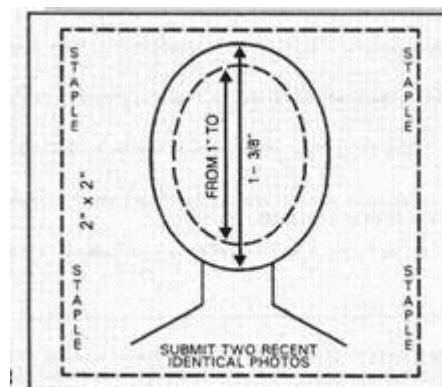


Photos to be on **white** (or very pale gray) **background**.



Photos to adhere to the following format:

(You can take this sample to the photo studio and tell them to make the photos of the same size and the head to be as big as shown on the sample)



❖ **Please bring in the checked documents on your appointment date.**